



## **Walla Walla Community College OMWBE Supplier Diversity Plan 2010-2011**

### Mission

Walla Walla Community College is committed to ensuring certified minority and women's business enterprises are given full access in purchasing/contracting opportunities with us.

### Responsible Officer

The Vice President of Financial Services shall direct and manage plan implementation, up to and including dispute resolution.

### Vision

Ensure opportunities for M/WBEs to have fair and equal access to compete.

### Strategic Approach

- ◆ Purchasing shall publish purchasing/contract needs as "open" to all potential suppliers and contractors, including Washington Electronic Business Solution (WEBS), as appropriate.
- ◆ Purchasing shall periodically review the OMWBE database of certified MBE and WBE firms to identify direct buy opportunities by procurement card holders.
- ◆ Purchasing will refer non-certified vendors they come in contact with to OMWBE for certification information.
- ◆ RCW 28B.10.029: WWCC may independently exercise powers to purchase from alternative (besides GA) contracts to increase opportunities to do business with certified M/WBEs.

### Goals

- ◆ Director of Accounting Services will collect historical MWBE performance data.
- ◆ Determine availability of M/WBE suppliers for types of commodity or procurement activity.
- ◆ Determine realistic annual goals based on baseline results and available M/WBE suppliers.

### Staff Training

- Purchasing will be responsible for competitive procurement policies and procedures.
- Accounts payable staff will be trained regarding the appropriate sub-object classifications for disbursements that are reported SBCTC-IT to OMWBE.

### Recordkeeping

Purchasing will be responsible for procurement record keeping, including M/WBE data. Quarterly reports will be provided to OMWBE on behalf of the College by SBCTC-IT.

### Annual Review

This program shall be reviewed annually for measuring progress towards established goals. The review will be performed by the Vice President of Financial Services, Director of Accounting Services, and the Purchasing Specialist.

Implemented: 7/1/10

  
Davina Fogg, Vice President of Financial Services